



Meeting of West Berkshire District Council

Thursday 15 May 2025

Summons and Agenda



WestBerkshire
C O U N C I L

To: All Members of the Council

You are requested to attend a meeting of
WEST BERKSHIRE DISTRICT COUNCIL
to be held in the
**COUNCIL OFFICES, MARKET STREET,
NEWBURY**

on
Thursday 15 May 2025
at 7.00 pm

Sarah Clarke.

Sarah Clarke
Interim Executive Director – Resources
West Berkshire District Council

Date of despatch of Agenda: Wednesday 7 May 2025

AGENDA

Part I

1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any). **(Pages 5 - 6)**

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members. **(Pages 7 - 8)**

3. **PRESENTATIONS**

The Chairman to make presentations. **(Pages 9 - 10)**



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Agenda - Council to be held on Thursday 15 May 2025 (continued)

4. ELECTION OF THE CHAIRMAN FOR THE MUNICIPAL YEAR 2025/26

To elect the Chairman for the 2025/26 Municipal Year. **(Pages 11 - 12)**

5. ELECTION OF THE VICE-CHAIRMAN FOR THE MUNICIPAL YEAR 2025/26

To elect the Vice-Chairman for the 2025/26 Municipal Year. **(Pages 13 - 14)**

6. MINUTES

The Chairman to sign as correct records the Minutes of the Council meetings held on 27 March 2025 and 1 May 2025. **(Pages 15 - 22)**

7. DECLARATIONS OF INTEREST

To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#). **(Pages 23 - 24)**

8. UPDATES FROM COMMITTEES

That Council is informed about the meetings held since the last ordinary meeting of Council. The minutes of these meetings will be available on the [Council's website](#). **(Pages 25 - 26)**

- A) The Licensing Committee has not met.
- B) The Personnel Committee has not met.
- C) The Governance Committee met on 29 April 2025.
- D) The District Planning Committee has not met.
- E) The Scrutiny Commission has not met.
- F) The Health Scrutiny Committee has not met.
- G) The Health and Wellbeing Board has not met.
- H) The Joint Public Protection Committee has not met.

9. APPOINTMENT OF THE EXECUTIVE BY THE LEADER OF THE COUNCIL FOR THE 2025/26 MUNICIPAL YEAR

The Leader of the Council to announce the composition of the Executive for the 2025/26 Municipal Year. **(Pages 27 - 28)**

Agenda - Council to be held on Thursday 15 May 2025 (continued)

10. LEADER OF THE COUNCIL'S ANNUAL REPORT

Purpose: To receive the Leader's annual report to Council. **(Pages 29 - 30)**

11. AMENDMENTS TO THE CONSTITUTION TO SUPPORT CHANGES TO OVERVIEW AND SCRUTINY ARRANGEMENTS

Purpose: To set out proposed amendments to the Constitution in light of proposed changes to the Council's overview and scrutiny arrangements. **(Pages 31 - 80)**

12. APPOINTMENT OF AND ALLOCATION OF SEATS ON COMMITTEES FOR THE 2025/26 MUNICIPAL YEAR

Purpose: To consider the appointment and allocation of seats on Committees for the next Municipal Year in accordance with the duty under section 15 of the Local Government Housing Act 1989, to ensure that this reflects the latest political make-up of the Council. **(Pages 81 - 94)**

13. APPOINTMENTS TO OUTSIDE BODIES FOR THE 2025/26 MUNICIPAL YEAR

Purpose: To consider the appointment of seats on Outside Bodies for the next Municipal Year. Where necessary, such appointments must comply with the duty under section 15 of the Local Government Housing Act 1989, to ensure that these reflects the latest political make-up of the Council. **(Pages 95 - 102)**

14. WEST BERKSHIRE COUNCIL MEMBER CHARTER

Purpose: The Leaders of the Administration, Opposition and Minority Group are keen to reflect their commitment to good working relations with Officers for the benefit of West Berkshire Council and the communities that we serve. To reflect this commitment, a Member Charter has been drafted. This will sit alongside the Code of Conduct for Members. **(Pages 103 - 110)**

15. REVIEW OF COUNCIL STRATEGY PERFORMANCE MEASURES

Purpose: To introduce proposals for the review of the measures used to track progress towards delivery of the five priority areas within the [Council Strategy 2023-27](#), which was approved by Council in October 2023. **(Pages 111 - 138)**

16. PLANNING APPENDIX CONSTITUTIONAL UPDATE

Purpose: To update Council regarding the work undertaken by the Constitution Review Task Group ("CRTG"), and to propose the approval of the proposed Constitutional updates detailed in this report. **(Pages 139 - 188)**

If you require this information in a different format or translation, please contact Darius Zarazel on telephone 01635 519778.